

Service:

Overall

Note	<u>Renewal of existing:</u>	Financials		Page
	Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	
	Adult Social Care	47,204	50,087	2
	Children Services	-	33	4
	Commissioning and prevention	3,051	2,320	5
	Cultural Services	8,510	8,543	7
	Customer Services	138	139	16
	Place Development & Waste	1,981	2,642	17
	Fire and Rescue Service	39	39	25
	Highways & Transport	3,680	4,009	27
	Schools and SEND	29,128	29,429	31
	Trading Standards	290	488	32
	<b>Renewal Total</b>	<b>94,021</b>	<b>97,730</b>	

## Service:

Adult Social Care

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
1	<u>Residential care for people with learning disabilities - Weekly charges:</u> Arundel Badger's Wood Coveham Hillside Mallow Crescent Langdown Rodney House	£1,024.00 £1,106.00 £1,536.00 £907.00 £1,294.00 £1,244.00 £1,362.00	£1,024.00 £1,106.00 £1,536.00 £907.00 £1,294.00 £1,244.00 £1,362.00	0% 0% 0% 0% 0% 0% 0%				Locally Locally Locally Locally Locally Locally Locally
2	<u>Residential care for people with learning disabilities - Respite, charge per night:</u> Arundel Badger's Wood Coveham Hillside Mallow Crescent Langdown Rodney House	£146.29 £158.00 £219.43 £129.57 £184.86 £177.71 £194.57	£146.29 £158.00 £219.43 £129.57 £184.86 £177.71 £194.57	0% 0% 0% 0% 0% 0% 0%				Locally Locally Locally Locally Locally Locally Locally
3	<u>Services for Older People:</u> Residential weekly charge Residential nightly charge Brook Unit at Park Hall (specifically, older LD clients) Day Service (excl. meals) - per weekday hour Day Service (excl. meals) - per weekend hour Day Service (excl. meals) - per public holiday hour Night Service (excl. bedroom and meals) - per weekday hour Night Service (excl. bedroom and meals) - per weekend hour Night Service (excl. bedroom and meals) - per public holiday hour  Service Delivery: Home Care, per hour Service Delivery: Supported Living, per hour of staff provision (charge as package)  Accessing premises only - per hour, all buildings  In-house Home Based Care (after Reablement) and Extra Care - per hour	£642.68 £91.81 £1,163.00 £6.18 £8.02 £10.08 £9.58 £12.73 £15.88  £16.50 £16.50  £2.00  £16.10	£642.68 £91.81 £1,163.00 £6.18 £8.02 £10.08 £9.58 £12.73 £15.88  £16.50 £16.50  £2.00  £16.10	0% 0% 0% 0% 0% 0% 0% 0% 0%  0% 0%  0%  0%				Locally Locally Locally Locally Locally Locally Locally Locally Locally  Locally Locally  Locally  Locally
	Sub Total				-	-		
1-3	<u>Comments/ special considerations</u> Rates used in Social Care assessment - income generated from this rate will be included under Care Act charging yield .							

Note	Fees and charges Goods / service for which charge is made	2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
4	Residential - Care Act	Subject to financial assessment	Subject to financial assessment					National Charging Policy
	Community Care Services - Care Act	Subject to financial assessment	Subject to financial assessment					National Charging Policy with local discretion
	Charge for putting in place arrangements to meet care and support needs for an individual who has capital above upper capital limit: Residential/Nursing (16/17): or care at home (Oct 16)							Locally
	Initial fee	Year 1: £295	Year 1: £295					
	Ongoing annual charge after year 1 for Residential/Nursing	£75.00	£125.00	67%				
	Ongoing weekly charge for care at home from start (from Oct 16)	£5.00	£5.00					
	Where ASC arranges a funeral instead of District or Borough	£400.00	£400.00					
	<b><u>Deferred Payment agreement policy charges</u></b>							
	1. Legal setup fees	£250.00	£450.00	80%				Locally
	2. Administration charges	Year 1: £215	Year 1: £295					Locally
		Following Years: £75	Following Years: £125	67%				
	3. Legal redemption fee (for removal of deferred charge)	£125.00	£250.00	100%				Locally
	4. Variable fees for:	Variable, on market rates	Variable, on market rates					Locally
	- Land Registry charges and search fees							Locally
	- Valuation fees							Locally
	- Debt recovery costs							Locally
	<b><u>Charging Policies applied in determining an Individuals Charge</u></b>							
5	Minimum charge for client assessments	£2.00	£2.00					Locally
6	Standard minimum disability related expenditure disregard	£20.00	£20.00					Locally
	Capital limit - community care services	£24,500.00	£24,500.00					Nationally
	Capital limit - residential care services	£23,250.00	£23,250.00					Nationally
	Respite care allowance	£20.00	£20.00					Locally
	<b><u>Deputyship fees are charged in line with the Lord Chancellor's rates for Local Authority Deputies</u></b>	Various	Various					Locally
	Sub Total				£47,204	£50,087		
	<u>Comments/ special considerations</u>							
4	Care Act and Care and Support (Charging and Assessment of Resources) Regulations 2014							
5	If assessed to pay less than £2 then no charge is made.							
6	Rates used as disregards within Financial Assessments							

## Service:

## Children's Service

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note Goods/ service for which charge is made	2016/17 charge £	2017/187 charge £	% change	Income yield for 2017/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	<b>Child Employment Team</b>							
	New chaperone applications	£40	£40	0%	} 0	33	01/04/2017	No
	Re-registering chaperones	£0	£20				01/04/2017	No
	Professional DBS checks for all chaperones	£69	£69	0%			01/04/2017	No
	Bespoke chaperone training courses	£750	£750	0%			01/04/2017	No
	Late performance licence application	£25	£25	0%			01/04/2017	No
	Sub Total				0	33		

Note: last year the income was assessed to be a reimbursement but now is been reassessed as a fees and charge

## Service:

## Commissioning and Prevention

Note	<b>Renewal of existing:</b>  Fees and charges and policies Cabinet to note  Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	<b>Early Help - Youth Support Service</b>							
	<b>Surrey Outdoor Learning</b>							
	Surrey Outdoor Learning Session rate (3 hours) for Groups of Young	£143	£146	2%	2,060	1,891	01/04/2017	Locally
	Food per 24 hours per person (3 meals)	£19	£20	4%				Locally
	Adult Development sessions (3 hours)	£285	£290	2%				Locally
	Accommodation							
	Log Cabin per night	£270	£276	2%				
	Teepee per person per night	£6	£7	3%				
	Yurt per person per night	£9	£10	11%				
	Camping per person per night	£6	£6	0%				
	Cleaning Charges							
	Cabin Cleaning charge	£70	£90	29%				
	Yurt per person	£3	£4	33%				
	Holiday Course per day per person	£40	£43	6%				Locally
	Professional training for Adults per person per day	£79	£90	14%				Locally
	<b>Duke of Edinburgh</b>							
	Provision of Duke of Edinburgh Award Scheme Books - Bronze & Silver	£36	£36	0%	149	25	01/04/2017	Locally
	Provision of Duke of Edinburgh Award Scheme Books - Gold	£42	£42	0%				Locally

**Service:**

**Commissioning and Prevention**

<b>Active Surrey</b>									
Club and Coach Conference	£40	£50	25%	}	}	66	66	01/04/2017	Locally
Club and Coach Conference - Early bird booking	£40	£40	0%						Locally
GYC workshops - standard	£35	£35	0%						Locally
GYC workshops - discount	£20	£30	50%						Locally
GYC workshops - out of county	£43	£43	0%						Locally
GYC 1st Aid - standard	£70	£70	0%						Locally
GYC 1st Aid - discount	£35	£65	86%						Locally
GYC 1st Aid - out of county	£80	£80	0%						Locally
GYC workshop bespoke	£560	£560	0%						Locally
GYC 1st Aid bespoke	£750	£750	0%						Locally
Elite renewal discount	£18								Locally
Elite renewal standard	£20								Locally
Wristband	£1	Activity							Locally
Sports Bottles	£3	ceased							Locally
Beanie	£4			Locally					
Baseball Caps	£5			Locally					
<b><u>Early Help - Early Years</u></b>									
Childcare sector - training and development courses - full day	£25	£25	0%	}	}	176	162	01/04/2017	Locally
Childcare sector - training and development courses - half day	£15	£15	0%						
<b><u>Early Help - Children's Centres</u></b>									
2 Childcare at school managed children's centres		- set locally by each Children's Centre	0%	500	-				Locally
School managed children's centres - locally generated income from fees and charges		- set locally by each Children's Centre	0%	100	176			01/04/2017	Locally
<b>Sub Total</b>						<b>3,051</b>	<b>2,320</b>		

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Note 1 : Surrey Outdoor learning has reviewed activity levels in light of recent experience and expected trends. This has resulted in a reduction in overall income yield matched by commensurate reduction in costs.

Note 2: Yield has reduced as two children centres managing arrangement have changed to the host schools receiving the income directly.

**Service: Cultural Services**

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note	2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
	Goods/ service for which charge is made	£	£		£000s	£000s		
	<b>Libraries</b>							
	Overdue books, adult books per open day	0.25	0.27	8%			01/04/2017	Locally
	Overdue adult books, maximum charge	7.50	8.10	8%			01/04/2017	Locally
	Overdue books, young adult/children's books on an adult ticket, per open day	0.07	0.07	0%			01/04/2017	Locally
	Overdue young adult/children's books, maximum charge	2.10	2.10	0%			01/04/2017	Locally
	Overdue books, administrative charge for reminder @ 6 weeks	2.50	3.00	20%			01/04/2017	Locally
	Exempt overdue charges for adult books for over 70's	0.05	0.27	440%			01/04/2017	Locally
	Replacement library card	2.00	2.00	0%			01/04/2017	Locally
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	Entertainment DVD lowest popularity/length per week	2.00	2.00	0%			01/04/2017	Locally
	Entertainment DVD low popularity/length, per week	2.50	2.50	0%			01/04/2017	Locally
	Overdue charge low/lowest cost entertainment DVD, per open day	0.50	0.50	0%			01/04/2017	Locally
	Maximum overdue charge for low/lowest cost entertainment DVD, 40 days	15.00	10.00	-33%			01/04/2017	Locally
	Entertainment DVD high popularity/length per week	3.00	3.00	0%			01/04/2017	Locally
	Entertainment DVD multiple disc set/length per week	6.00	6.00	0%			01/04/2017	Locally
	Overdue charge high/highest cost entertainment DVD, per open day	0.60	0.60	0%			01/04/2017	Locally
	Maximum overdue charge for high/highest cost entertainment DVD, 40 days	18.00	10.00	-44%			01/04/2017	Locally
	Information DVD, overdue charge per open day	0.25	0.27	8%			01/04/2017	Locally
	Information DVD, maximum overdue charge	7.50	8.10	8%			01/04/2017	Locally
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	Music CD single disc, per week	1.00	1.00	0%			01/04/2017	Locally
	Music CD, two or more in set, per week	1.50	1.50	0%			01/04/2017	Locally
	Music CD overdue charge per open day	0.25	0.27	8%			01/04/2017	Locally
	Music CD, maximum overdue charge	7.50	6.60	-12%			01/04/2017	Locally
	Spoken word CD, single or set of two, 3 week loan	1.00	1.50	50%			01/04/2017	Locally
	Spoken word CD, set of 3/4/5, 3 week loan	2.00	2.50	25%			01/04/2017	Locally
	Spoken word CD, set of six or more, 3 week loan	2.50	2.50	0%			01/04/2017	Locally
	Spoken word CD overdue charge per open day	0.25	0.27	8%			01/04/2017	Locally
	Spoken word CD, maximum overdue charge	7.50	8.10	8%			01/04/2017	Locally
	Spoken word cassettes, adult titles, single	0.40	0.40	0%			01/04/2017	Locally
	Spoken word cassettes, adult titles, 2/3 cassettes	0.50	0.50	0%			01/04/2017	Locally
	Spoken word cassettes, adult titles, 4 or more	1.50	1.50	0%			01/04/2017	Locally

## Service:

## Cultural Services

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note	2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
	Goods/ service for which charge is made	£	£		£000s	£000s		
	<b>Libraries ( Cont)</b>							
	Spoken word Cassette overdue charge per open day	0.25	0.27	8%			01/04/2017	Locally
	Spoken word Cassette, maximum overdue charge	7.50	8.10	8%			01/04/2017	Locally
	Children spoken word CD/cassette overdue charge per day on an adult card	0.07	0.07	0%			01/04/2017	Locally
	Children's spoken word CD/Cassette, on an adult card, maximum overdue charge	2.10	2.10	0%			01/04/2017	Locally
	Language courses overdue charge per open day	0.25	0.27	8%	1,261	1,261	01/04/2017	Locally
	Language courses, maximum overdue charge	7.50	8.10	8%			01/04/2017	Locally
	Request for adult book in Surrey library stock	1.50	1.75	17%			01/04/2017	Locally
	On line request for adult book in Surrey library stock	0.75	0.75	0%			01/04/2017	Locally
	Reservation fee for reading groups per title	3.00	3.25	8%			01/04/2017	Locally
	Request for periodical article	10.00	25.00	150%			01/04/2017	Locally
	Copy of periodical article, per A4 sheet	0.25	0.25	0%			01/04/2017	Locally
	Request for adult book not in Surrey library stock obtained <u>within</u> the UK	10.00	25.00	150%			01/04/2017	Locally
	Request for adult book not in Surrey library stock obtained <u>outside</u> the UK	12.00	0.00	-100%			01/04/2017	Locally
	Renewal of inter library loan (first renewal)	2.00	2.00	0%			01/04/2017	Locally
	Renewal of inter library loan (second renewal)	2.00	2.00	0%			01/04/2017	Locally
	On line request for audio book/music CD/Video or DVD	0.75	0.75	0%			01/04/2017	Locally
	Request for audio book/music CD/Video or DVD	1.50	1.75	17%			01/04/2017	Locally
	Replacement of a lost/damaged item still in print (refunded if lost item found within 12 months)	Full replacement price	Full replacement price				01/04/2017	Locally
	Replacement of a lost/damaged item out of print	Suppliers average price	Suppliers average price				01/04/2017	Locally
	Use of a computer - a further two hours	5.00	5.00	0%			01/04/2017	Locally
	Use of a computer, non-member guest log-in, two hours	5.00	5.00	0%			01/04/2017	Locally



## Service:

## Cultural Services

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	<b>Libraries ( Cont)</b>							
	Performing Arts, reservation fee (per title) for sets ordered in advance	4.00		-100%			under review	Locally
	Performing Arts, inter-library loan fee per application to other library authorities	10.00		0%			under review	Locally
	Performing Arts, annual subscription	10.00 to £20		0%			under review	Locally
	Performing Arts, loan of vocal scores, per month	from £5 to £8	under review	0%			under review	Locally
	Performing Arts, loan of packaged vocal sets, per month	from £4 to £6		0%			under review	Locally
	Performing Arts, loan of orchestral sets, per month	from £9 to £11		0%			under review	Locally
	Performing Arts, loan of play sets, per month	5.00		0%			under review	Locally
	Printing , Photocopying and Fax services	from £0.10 to £4.50	from £0.10 to £4.50	0%			01/04/2017	Locally
	Author talks	Various	Various				01/04/2017	Locally
	Loan of headphones	0.50	0.50	0%			01/04/2017	Locally

**Service: Cultural Services**

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note	2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
	Goods/ service for which charge is made	£	£		£000s	£000s		
	<b>Heritage</b>							
	Baptism certificates	28.00	28.00	0%			01/04/2017	National
	Marriage certificates	10.00	10.00	0%			01/04/2017	Locally
	Certified copies of other documents	15.00	15.00	0%			01/04/2017	Locally
	Postage	1.00-5.00	1.00-5.00	0%			01/04/2017	Locally
	Photocopy, A4 & A3 per sheet	0.70	0.80	14%			01/04/2017	Locally
	A0 copies of 25" OS maps out of copyright	12.00	12.00	0%			01/04/2017	Locally
	Removal of staples, pins etc from archive materials for photocopying	18.00	20.00	11%			01/04/2017	Locally
	Prints from microfilm/microfiche, A3 or A4	0.70	1.00	43%			01/04/2017	Locally
	Copies of microfiche, up to 4	24.00	24.00	0%			01/04/2017	Locally
	Copy of each additional microfiche	6.00	6.00	0%			01/04/2017	Locally
	Copies of microfilm	81.50	0.00	-100%			01/04/2017	Locally
	Printouts from internet/CD ROMs on site at SHC, per sheet	0.15	0.20	33%			01/04/2017	Locally
	Colour print outs from Sites and Monument Record, per sheet	1.20	1.20	0%			01/04/2017	Locally
	Photography permit, one day	10.00	12.00	20%			01/04/2017	Locally
	Photography permit, five days	30.00	36.00	20%			01/04/2017	Locally
	Talk by a member of staff to groups within Surrey	65.00	70.00	8%			01/04/2017	Locally
	Tour of SHC, group of up to 15 people	50.00	60.00	20%			01/04/2017	Locally

**Service: Cultural Services**

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note	2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
	Goods/ service for which charge is made	£	£		£000s	£000s		
	<b>Heritage (Cont)</b>							
	Digital image	7.50-25.0	7.50-25.0	0%			01/04/2017	Locally
	Postage, per digital image order overseas	5.00	5.00	0%			01/04/2017	Locally
	Reproduction historic map, John Speed 1610	12.00	12.00	0%			01/04/2017	Locally
	Reproduction historic map, John Blaeu 1645	12.00	12.00	0%			01/04/2017	Locally
	Reproduction historic map, Emanuel Bowen c. 1753-1760	10.00	10.00	0%	373	379	01/04/2017	Locally
	Postage of maps, UK	3.50	3.50	0%			01/04/2017	Locally
	Postage of maps, overseas	5.00	5.00	0%			01/04/2017	Locally
	Postage of books from shop	on application	on application	0%			01/04/2017	Locally
	Paid research service, per half hour	18.00	20.00	11%			01/04/2017	Locally
	One to one surgeries, per hour	36.00	40.00	11%			01/04/2017	Locally
	Filming fee, per day	200.00	200.00	0%			01/04/2017	Locally
	Publication fee: scholarly, non-profit making, with print runs < 1,000copies, per image	10.00	10.00	0%			01/04/2017	Locally
	Publication fee: books with print runs > 1,000 copies, per image	40.00	40.00	0%			01/04/2017	Locally
	Publication fee, book and magazine covers, per image	60.00	60.00	0%			01/04/2017	Locally
	Publication fee, TV, film, video stills or moving image, per image	60.00	60.00	0%			01/04/2017	Locally
	Publication fee, digital publication intranet only, per image	10.00	10.00	0%			01/04/2017	Locally
	Publication fee, digital publication commercial use, per image	40.00	40.00	0%			01/04/2017	Locally
	Publication fee, digital publication non profit CD ROM, per image	10.00	10.00	0%			01/04/2017	Locally
	Publication fee, commercial interior design and decoration, per image	60.00	60.00	0%			01/04/2017	Locally
	Publication fee, postcards, greeting cards, calendars, giftware, mugs, posters etc, per image	60.00	60.00	0%			01/04/2017	Locally
	Historic Environment Record planning consultation	100.00	100.00	0%			01/04/2017	Locally
	Talk at SHC or other venue, per ticket	5.00	5.00	0%			01/04/2017	Locally
	Colour copies from tithe maps A4	1.20	1.20	0%			01/04/2017	Locally
	Colour copies from tithe maps A3	1.70	1.70	0%			01/04/2017	Locally
	Archive sources packs for schools already made up	36.00	36.00	0%			01/04/2017	Locally
	Archive sources packs for schools requiring new research	56.00	56.00	0%			01/04/2017	Locally

## Service:

## Cultural Services

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
1	<b>Adult &amp; Community Learning</b> Course fees, per hour Course fees for learners with learning difficulties	6.10 - 9.01 3.00	6.10 - 9.00 3.50	17%	1,784	1,823	01/04/2017 01/04/2017	Locally Locally

**Service: Cultural Services**

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note				Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
	Goods/ service for which charge is made	2016/17 charge £	2017/18 charge £	% change	£000s	£000s		
	<b>Registration &amp; Nationality Service</b>							
	Full certificate of birth/death/marriage, on day of registration	4.00	4.00	0%			01/04/2017	National
	Full certificate of birth/death/marriage, from a current register standard service	7.00	7.00	0%			01/04/2017	National
	Full certificate of birth/death/marriage, from a completed register standard service	10.00	10.00	0%			01/04/2017	National
	Short birth certificate from a current register, standard service	7.00	7.00	0%			01/04/2017	National
	Short birth certificate from a completed register, standard service	10.00	10.00	0%			01/04/2017	National
	Civil partnership certificates, on day of registration	4.00	4.00	0%			01/04/2017	National
	Civil partnership certificates, after day of registration standard service	10.00	10.00	0%			01/04/2017	National
	Notice of marriage or civil partnership	35.00	35.00	0%			01/04/2017	National
	Certificates, additional fee for While you Wait service (in addition to statutory fees above)	15.00	20.00	33%			01/04/2017	Local
	Certificates, additional fee for Priority service (in addition to statutory fees above)	6.00	8.00	33%			01/04/2017	Local
	Amendment fee	35.00	40.00	14%			01/04/2017	Local
	Commemorative certificate	5.00	5.00	0%			01/04/2017	Local
	Non refundable booking fee for ceremonies (included in fees below)	100.00	100.00	0%			01/04/2017	Local
	Marriage/civil partnership at Register Office, Monday - Thursday	140.00	155.00	11%			01/04/2017	Local
	Marriage/civil partnership at register office, Friday	210.00	225.00	7%			01/04/2017	Local
	Marriage/civil partnership at register office, Saturday	275.00	290.00	5%			01/04/2017	Local
	Statutory register office ceremony	46.00	46.00	0%			01/04/2017	National
	Civil Partnership Conversion to Marriage Statutory Fee	45.00	45.00	0%			01/04/2017	National
	Attend venue for civil marriage/civil partnership, Monday - Thursday	425.00	440.00	4%			01/04/2017	Local
	Attend venue for civil marriage/civil partnership, Friday	485.00	495.00	2%			01/04/2017	Local
	Attend venue for civil marriage/civil partnership Saturday	525.00	545.00	4%			01/04/2017	Local
	Attend venue for civil marriage/civil partnership, Sunday and bank holidays	575.00	595.00	3%			01/04/2017	Local
	Marriage/civil partnership, small room at Artington House or Tylney Room at The Mansion	80.00	100.00	25%			01/04/2017	Local
	Renewal of vows and naming ceremonies at register offices, Monday -Thursday	168.00	186.00	11%			01/04/2017	Local
	Renewal of vows and naming ceremonies at register offices, Friday	252.00	270.00	7%			01/04/2017	Local
	Renewal of vows and naming ceremonies at register offices, Saturday	330.00	348.00	5%			01/04/2017	Local
	Renewal of vows/naming ceremony at another venue, Monday-Thursday	264.00	474.00	80%			01/04/2017	Local
	Renewal of vows/naming ceremony at another venue, Friday	342.00	540.00	58%			01/04/2017	Local

**Service: Cultural Services**

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note	2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
	Goods/ service for which charge is made	£	£		£000s	£000s		
	<b>Registration &amp; Nationality Service (Cont)</b>							
	Renewal of vows/naming ceremony at another venue, Saturday	360.00	594.00	65%			01/04/2017	Local
	Renewal of vows/naming ceremony at another venue, Sunday	408.00	654.00	60%			01/04/2017	Local
	Licensing premises for civil ceremonies, one room	2,000.00	2,000.00	0%			01/04/2017	Local
	Licensing premises for civil ceremonies, each additional room	220.00	240.00	9%			01/04/2017	Local
	Licensing premises for civil ceremonies, appeal/review following rejection/revocation (non refundable)	350.00	500.00	43%			01/04/2017	Local
	Nationality application checking service, single application, adult or child	84.00	90.00	7%			01/04/2017	Local
	Nationality application checking service, additional appointment	36.00	36.00	0%			01/04/2017	Local
	Citizen ceremony fee, Individual. Additional fee for private ceremony	90.00	95.00	6%			01/04/2017	Local
	Citizen ceremony fee family. Additional fee for private ceremony	150.00	155.00	3%			01/04/2017	Local
	Citizenship ceremony fee received from the Home Office for each new citizen	80.00	80.00	0%			01/04/2017	National
	Certificates, next day special delivery (in addition to stat fees above)	16.00	18.00	13%			01/04/2017	Local
	Certificate Search Fee (non-refundable). Included in certificate fee	5.00	5.00	0%			01/04/2017	Local
	Certificate post to UK address	1.00	1.00	0%	2,500	2,577	01/04/2017	Local
	Certificate post Recorded	2.00	2.00	0%			01/04/2017	Local
	Certificate post 1st class overseas	2.00	2.00	0%			01/04/2017	Local
	Marriage/civil partnership at register office, Sunday and Bank Holidays	325.00	340.00	5%			01/04/2017	Local
	Additional out of hours ceremony fee 17:01 - 20:00	200.00	200.00	0%			01/04/2017	Local
	Additional out of hours ceremony fee 20:01 - 09:29	400.00	400.00	0%			01/04/2017	Local
	Renewal of vows and naming ceremonies at register offices, Sunday and BH	390.00	408.00	5%			01/04/2017	Local
	Licensing amendment fee	40.00	40.00	0%			01/04/2017	Local
	Citizen ceremony fee for additional adult in family for private ceremony	46.00	50.00	9%			01/04/2017	Local
	JCAP (joint citizenship and passport service)	18.00	18.00	0%			01/04/2017	Local
	EPRS (european permanent residence service)	24.00	36.00	50%			01/04/2017	Local
	PD2 (change of name on passport form)	18.00	18.00	0%			01/04/2017	Local

## Service:

## Cultural Services

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>			
	Fees and charges and policies Cabinet to note	2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?		
	Goods/ service for which charge is made	£	£		£000s	£000s				
	<b>Surrey Arts</b>									
	Children's music lessons (10per term), varies depending on number of participants and length of lesson	42.00 - 364.00	43.00 - 379.00		}	}	01/04/2016	Local		
	Adult music lessons (10 week term), varies depending on number of participants and length of lesson	66.00 - 388.00	68.00 - 379.00						01/04/2016	Local
	Tuning up programme (10 sessions per term)	49.00	50.00	2%					01/04/2016	Local
	Primary festivals concerts ticket	7.00	8.00	14%					01/04/2016	Local
	Ensemble membership	49.00 - 66.00	52.00 - 69.00						01/04/2016	Local
	Instrument hire, per term	17.00	20.00	18%					01/04/2016	Local
	Assisted purchase admin fee	5%, max £50	5%, max £50						01/04/2016	Local
	Examination administration fee, per entry	7.50	8.00	7%					01/04/2016	Local
	School recitals	105.00 - 210.00	n/a				2,592	2,503	01/04/2016	Local
	Gatton residential course	110.00 - 286.00	127.00 - 320.00						01/04/2016	Local
	Artists open studios	40.00 - 277.00	45.00 - 295				01/04/2016	Local		
	Wardrobe hire, per item first seven days	1.10 - 33.00	1.25-35.00				01/04/2016	Local		
	Wardrobe hire, per item further 7days	25% of first week fee	25% of first week fee				01/04/2016	Local		
	Wardrobe membership	50.00 - 70.00	45.00-70.00				01/04/2016	Local		
	Wardrobe friends membership	15.00	n/a				01/04/2016	Local		
	Concert ticket sales	4.00 - 25.00	4.00 - 35.00				01/04/2016	Local		
	Arts Events (boys dance, junior art school)	Various	Various				01/04/2016	Local		
	<b>Sub Total</b>				8,510	8,543				

## Service:

## Customer Services

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	Blue Badge Parking	£10	£10	0%	138	139	01/04/2017	Nationally
	Sub Total				138	139		



## Service: Place Development - Planning &amp; Development

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	<b><u>Request for pre-application discussions</u></b> <b><u>Level 2 (Initial discussions with the planning authority to progress a development proposal)</u></b> <b>Major Applications:</b>							
1	Site Visit Meeting	1,602	1,602	0%			01/04/2017	locally
1	Office Meeting	1,278	1,278	0%			01/04/2017	locally
1	Written Advice	810	810	0%			01/04/2017	locally
	<b>Minor Applications</b>							
1	Site Visit Meeting	792	792	0%			01/04/2017	locally
1	Office Meeting	468	468	0%			01/04/2017	locally
1	Written Advice	540	540	0%			01/04/2017	locally
	<b><u>Level 3 (Where an initial meeting has taken place, to further scope the proposal and to provide relevant detailed advice on the content of a planning application)</u></b>							
1	Further meetings (deposit of £250 required and then invoiced at hourly rate per hour for planning officers)	240	240	0%			01/04/2017	locally
	Further meetings including specialists (deposit of £500 per topic area required)							
1	- Attendance by specialists	cost + VAT	cost + VAT	0%			01/04/2017	locally
1	- Planning Officer attendance hourly rate	240	240	0%			01/04/2017	locally
1	Written Advice	810	810	0%			01/04/2017	locally
1	County applications, new buildings, new floor space less than 40m2	195	195	0%			01/04/2017	nationally
1	County applications, new buildings, new floor space 40-75 m2	385	385	0%			01/04/2017	nationally
1	County applications, new buildings, new floor space greater than 75 m2 (but less than 3,750 m2), for each 75m2 or part thereof	385	385	0%			01/04/2017	nationally

## Service: Place Development - Planning &amp; Development

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
1	County applications, new buildings, new floor space greater than 3,750 m2,	£19,049 + £115 for each 75m2 in excess of 3750m2, max £250,000	£19,049 + £115 for each 75m2 in excess of 3750m2, max £250,000	0%	109	111	01/04/2017	nationally
1	County application for change of use	385	385	0%			01/04/2017	nationally
1	County application for construction of car parks or service roads	195	195	0%			01/04/2017	nationally
1	County application for construction of all weather pitch, for each 0.1 hectare or part thereof	195	195	0%			01/04/2017	nationally
1	County application for other equipment (light columns/play equipment) if permission required	195	195	0%			01/04/2017	nationally
1	Waste related applications, site area not more than 15 hectares, per 0.1 hectare or part thereof	195	195	0%			01/04/2017	nationally
1	Waste related applications, site area greater than 15 hectares, per 0.1 hectare or part thereof	£29,112 +£1115 for each 0.1 hectare above 15 hectares, max £65,000	£29,112 +£1115 for each 0.1 hectare above 15 hectares, max £65,000				01/04/2017	nationally
1	Minerals related applications, site area not more than 15 hectares, per 0.1 hectare or part thereof	195	195	0%			01/04/2017	nationally
1	Planning monitoring visits to closed sites	110	110	0%			01/04/2017	nationally
1	Planning compliance visits to mineral extraction and waste sites (a maximum six chargeable visits p.a. per site)	331	331	0%			01/04/2017	nationally
	Sub Total				109	111		
	<u>Comments/ special considerations</u>							

**Service: Place Development - Planning & Development**

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
1	The Planning Fees Regulations were subject to a full update in 2012, with some revisions to the details 2013 (imposing requirement to refund on applications not determined within a specified period plus other amendments that do not change the fees levied)  A letter from DCLG dated 21st February 2017 indicated that the statutory fees will be increased by 20% from July 2017 if the Local Authority commits to invest the additional fee income in their Planning Department. Surrey intends to accept this recommendation and a response is due by the 13th March 2017.							

## Service: Place Development - Transport Development Planning

Note	<b>Renewal of existing:</b>  Fees and charges and policies Cabinet to note  Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
1	Vetting of developers construction, improvement or alterations to the highway prior to adoption as part of the highway (s278/s38 agreements)	12% of estimated construction cost	12% of estimated construction cost	N/A	742	1,295	01/04/2017	locally
	<b>PRE-PLANNING ADVICE</b> <b>Residential development</b> <b>written response or meeting</b>							
	a) 1-4 Dwellings	186	186	0%			01/04/2017	locally
	b) 5 - 9 Dwellings	432	432	0%			01/04/2017	locally
	c) 10 - 24 Dwellings	738	738	0%			01/04/2017	locally
	d) 25 - 49 Dwellings	1,230	1,230	0%			01/04/2017	locally
	e) 50 - 80 Dwellings	1,848	1,848	0%			01/04/2017	locally
	f) 81 - 250 Dwellings	2,592	2,592	0%			01/04/2017	locally
	g) 251 - 500 Dwellings	4,920	4,920	0%			01/04/2017	locally
	h) 501 - 2000 Dwellings	7,380	7,380	0%			01/04/2017	locally
3	i) 2001 or more	7,380	Variable		55	56		
	<b>Commercial and retail development</b> <b>written response or meeting</b>							
	<b>Gross floor area</b>							
	a) up to 100m2	186	186	0%			01/04/2017	locally
	b) 101 - 500m2	744	744	0%			01/04/2017	locally
	c) 501 - 1,000m2	1,236	1,236	0%			01/04/2017	locally
	d) 1,001 - 2,000m2	1,968	1,968	0%			01/04/2017	locally
	e) 2,001 - 5,000m2	2,220	2,220	0%			01/04/2017	locally
	f) 5,001 - 7,500m2	2,592	2,592	0%			01/04/2017	locally

## Service: Place Development - Transport Development Planning

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
3	g) 7,501 - 10,000m2	4,920	4,920	0%	}	}	01/04/2017	locally
	h) 10,001m2 - 25,000m2	7,380	Variable				01/04/2017	locally
	<b>Historic Environment Record search fees</b>							
	Standard Search	90	96	7%	}	}	01/04/2017	locally
	Priority Search	150	156	4%			20	25
2	<b>Farm Environment Plans</b>							
	Small site search	90	90	0%	}	}	01/04/2017	nationally
	Large site search	180	180	0%			1	1
	Sub Total						818	1,377
	<u>Comments/ special considerations</u> 1 The percentage remains the same, although it is anticipated that we will generate a higher yield due to increased activity. 2 New rates are provisional tbc by expert consultation 3 Price on request dependent on scale of project							

## Service: Place Development - Travel &amp; Transport

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes			
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?		
1 & 3	Charges for spare seats on SCC run school coaches for non entitled scholars, per term children under 16 years	167	169	1%	} 565	} 606	01/09/2017	locally		
1 & 3	Charges for spare seats on SCC run school coaches for non entitled scholars, per term children aged 16 - 19	232	233	1%					01/09/2017	locally
3	Post 16 (subsidised) travel pass - student fare card (bus)	25	25	0%					01/09/2017	locally
2 & 3	SEN concessionary fare seats per term children under 16 years	167	169	1%						
2 & 3	SEN concessionary fare seats per term children aged 16 - 19	232	233	1%					01/09/2017	locally
4	Replacement coach or bus pass (child) £5 for 1st & 2nd replacement £10 for 3rd or subsequent in an academic year	5	5	0%						
4	Replacement rail pass (child)	10	10	0%					01/09/2017	locally
7	SEND Post 16 contribution towards transport	233	233	0%					01/09/2017	locally
	DBS checks for transport contractors (drivers and escorts)	70	70	0%			56	56	01/04/2017	locally
	DBS replacement card fee (when drivers/esc change company)	5	5	0%			2	2	01/04/2017	locally
	Replacement of Concessionary bus pass (people aged 60+ and disabled people)	5	5	0%	-	-	01/04/2017	locally		
5	Bus Stop suspension charge to utilities / developers for 1 day	120	120	0%	} 61	} 63	01/04/2017	locally		
5	Bus Stop suspension charge to utilities / developers for 2 days or more	240	240	0%					01/04/2017	locally
6	Personal Injury Collision (PIC) New site data (supply of data to consultants)	144	150	4%	} 10	} 10	01/04/2017	locally		
6	Personal Injury Collision (PIC) Repeat site data (supply of data to consultants)	84	90	7%					01/04/2017	locally
6	Personal Injury Collision (PIC) No PIC data at site	42	54	29%					01/04/2017	locally
	Sub Total				694	737				
	<u>Comments/ special considerations</u> 1 Fees are increased in line with inflation - CPI or RPI, whichever is the lower (September) 2 Fees increased in 2016-17 in line with fee rates for mainstream concessionary travel. In future fees will be increased in line with inflation - CPI or RPI, whichever is the lower 3 Will be reviewed/revised September 17 by Education - expected increase by RPIX 4 Replacement costs not anticipated to change in 17/18 - but to be reviewed by Education. 5 Bus Stop Suspension rates are in line with TfL charges. Continually reviewed 6 Road safety collision data; rates reviewed in line with 12 other councils in year 16/17 and standardised on PIC fee average 7 Post 16 SEND contribution started Sept 16 for Y12 students, will be expanded to Y13 in Sept 17. Rate will be same as Mainstream concessionary seats, reduced rate available to lower income students.									

**Service: Place Development - Place & Sustainability**

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>			
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?		
1	Bikeability, cycle training, level 1, per trainee (group)	11	15	36%	} 323	} 359	01/09/2017	locally		
1	Bikeability, cycle training, level 2, per trainee (small groups)	23	30	30%					01/09/2017	locally
1	Bikeability, cycle training level 1 per trainee (FSM)	5.50	5.50	0%					01/09/2017	locally
1	Bikeability, cycle training, level 2, per trainee (FSM)	11.50	11.50	0%					01/09/2017	locally
1	Pedals	3	5	67%					01/09/2017	locally
1	Pedals (FSM)	3	3	0%					01/09/2017	locally
	Customised training	tbc	tbc				01/09/2017	locally		
	<b>Renewal Total</b>				<b>323</b>	<b>359</b>				
	<b>Comments/ special considerations</b>									
1	Fees reviewed in year in line with school academic year (September 2017). Agreed by Cabinet 20th September 2016.									

## Service: Place Development - Countryside

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	Utilities temporary closure of Rights of Way (RoW) by Notice (5 day)	432	440	2%	4	5	01/04/2017	locally
1	Utilities temporary closure of Rights of Way (RoW) by Order (6 month)	748	762	2%	13	15	01/04/2017	locally
	Diversion of ROW at request of landowner (rate per hour)	48	49	2%	15	23	01/04/2017	locally
2	Landowner Statements & Highways Statements & Declarations	480	489	2%	} 5	} 5	01/04/2017	locally
2,4	Highways Statements and Declarations	240	245	2%			01/04/2017	locally
1,4	Temporary Closure Order - Extensions	604	615	2%			01/04/2017	locally
3,4	Enforcement (various provisions of the Highways Act 1980)	384	391	2%		} 10	01/04/2017	locally
	Sub Total				37	58		
	<u>Comments/ special considerations</u> Yield column is an estimate particularly for first 2 fees; no control over closures 1 Variable (+£96 on charge for extra paths and advertising) 2 Variable (+£50 on charge for additional parcels) 3 Variable (+works/contractor costs) 4 Not reported 2016/17							



**Service:**

**Surrey Fire and Rescue Service**

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>			
	Fees and charges and policies Cabinet to note Goods/ service for which charge is made	2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?		
	Cost recovery for "special services", per hour	£371	N/A		}	}	01/04/2017	locally		
	First appliance for the first hour	£371	£420	13.2%				locally		
	Additional appliance(s) and/or additional hours	N/A	£328					locally		
	Extracts from Fire Reports, per report	£78	£102	30.1%				locally		
	Photocopies of maps and plans (Up to A3 size) (Price per building)	£18	£30	67.8%				locally		
	Additional copies (Price per building)	N/A	£6					39	39	locally
	OBJECT REMOVAL/ REMOVAL FROM OBJECTS ***	£371	£174	-53.1%				locally		
	ENTRY/EXIT	£371	£258	-30.5%				locally		
	LARGE ANIMAL	£371	£582	56.9%				locally		
	DOMESTIC ANIMAL	£371	£420	13.2%				locally		
	LIFT RESCUE	£371	£420	13.2%	locally					
	<b>Sub Total</b>				<b>39</b>	<b>39</b>				

## Service:

## Highways

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes			
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?		
1	Recovery of laboratory testing services	variable	variable		211	211		Locally		
	Core investigation failure	£122.75	£122.75	0%	15	15		Nationally		
	Core investigation inspection fee (D1)	£47.50	£47.50	0%					Nationally	
	Highways information team, standing charge	£22.00	£24.00	9%	824	760	01/04/2017	Locally		
	Enquiry fee, up to 50m2	£10.00	£11.00	10%					01/04/2017	Locally
	Enquiry fee, additional 50 meters (up to 500m)	£10.00	£11.00	10%					01/04/2017	Locally
	Enquiry fee, additional 10 meters (over 500m)	£1.00	£1.00	0%						Locally
	Copy of agreement, including plans	£60.00	£60.00	0%	453	260	01/04/2017	Locally		
	Electronic copy of agreements and plans	£32.00	£35.00	9%					01/04/2017	Locally
3	Highway land search - Con29R	£32.00	£38.40	20%	453	260	01/04/2017	Locally		
3	Highway land search - Con29O	£14.00	£16.80	20%					01/04/2017	Locally
2	Application to create vehicle crossover/dropped kerb	£208.00	£227.00	9%	453	260	01/04/2017	Locally		
	Initial assessment of suitability for crossover	£75.00	£75.00	0%						Locally
	Licence to open road (s50)	£145.00	£145.00	0%	350	350		Locally		
	Inspection of road works (3 inspections required)	£162.00	£162.00	0%						Locally
	Temporary traffic order, section 14 (1)	£734.00	£866.00	18%					01/04/2017	Locally
	Temporary notice (Emergency) section 14 (2)	£740.00	£740.00	0%						Locally
	Reclaim Property from Highways	£70.00	£70.00	0%				Locally		
	Banner application	£26.00	£26.00	0%				Locally		

## Service:

## Highways

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
5	Licence to place building materials on the highway	£84.00	£87.00	4%	205	280	01/04/2017	Locally
5	Licence to place scaffolding/ hoardings on the highway	£104.00	£104.00	0%			Locally	
5	Skips placed on the highway, 28 days	£84.00	£87.00	4%			01/04/2017	Locally
	Skip Company Registration	£97.00	£97.00	0%			Locally	
	Licence to place crane on highway	£163.00	£168.00	3%			01/04/2017	Locally
	Construction over the highway	£240.00	£240.00	0%			Locally	
	Cultivation of the highway	£78.00	£78.00	0%			Locally	
6	Pavement café annual fee	Flat fee of £104 for areas 3 to 10 m2, then £52 per additional square-metre applied	Flat fee of £104 for areas 3 to 10 m2, then £52 per additional square-metre applied	0%				Locally
7	Temporary road sign	£145.00	£145.00	0%				Locally
7	Tourist road sign	£145.00	£145.00	0%				Locally
	SCC Officer attendance to adjust permanent traffic signals or signalised crossings Monday-Friday 08.00 - 18.00	£89.00	£198.00	122%			01/11/2016	Locally
	SCC Officer attendance to adjust permanent traffic signals or signalised crossings Monday-Friday 18.00 - 08.00	£176.00	£276.00	57%			01/11/2016	Locally
	SCC Officer attendance to adjust permanent traffic signals or signalised crossings Weekend/Bank holiday	£233.00	£276.00	18%			01/11/2016	Locally

## Service:

## Highways

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	Fixed penalty notices for utilities failure to make required notifications to Surrey as street authority	£120.00	£120.00	0%				Nationally
	Fixed penalty notices for utilities failure to make required notifications to Surrey as street authority payment received within 90 days	£80.00	£80.00	0%				Nationally
	<b>Permit Scheme</b>							
	Permit Transcription Fee	£21.60	£21.60	0%				Nationally
8	Provisional advance authorisation - Main Roads	£83.00	£83.00	0%	1,138	1,335		Nationally
9	Provisional advance authorisation - Minor Roads	£66.00	£66.00	0%				
8	Major activity [over 10 days] and all major works requiring a traffic regulation order - Main Roads	£216.00	£216.00	0%				Nationally
9	Major activity [over 10 days] and all major works requiring a traffic regulation order - Minor Roads	£141.00	£141.00	0%				Nationally
8	Major activity [4-10 days] - Main Roads	£127.00	£127.00	0%				Nationally
4/9	Major activity [4-10 days] - Minor Roads	£0.00	£17.00	100%			01/06/2017	Nationally
8	Major activity [up to 3 days] - Main Roads	£58.00	£58.00	0%				Nationally
4/9	Major activity [up to 3 days] - Minor Roads	£0.00	£10.00	100%			01/06/2017	Nationally
8	Standard activity - Main Roads	£127.00	£127.00	0%				Nationally
4/9	Standard activity - Minor Roads	£0.00	£17.00	100%			01/06/2017	Nationally
8	Minor activity - Main Roads	£58.00	£58.00	0%				Nationally
4/9	Minor activity - Minor Roads	£0.00	£10.00	100%			01/06/2017	Nationally
8	Immediate activity - Main Roads	£52.00	£52.00	0%				Nationally
4/9	Immediate activity - Minor Roads	£0.00	£9.00	100%			01/06/2017	Nationally
8	Permit variation - Main Roads	£45.00	£45.00	0%				Nationally
9	Permit variation - Minor Roads	£35.00	£35.00	0%				Nationally

## Service:

## Highways

Note	Renewal of existing: Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes		
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?	
10/12	Sample inspection fees on utility works	£50.00	£50.00	0%	422	431		Nationally	
	Third Party Report inspection fees	£68.00	£68.00	0%					Nationally
	Joint site meeting defect fee (D1)	£47.50	£47.50	0%	43	44		Nationally	
	Defect inspection whilst remedial is in progress fee (D2)	£47.50	£47.50	0%					Nationally
	Defect inspection fee on remedial completion (D3)	£47.50	£47.50	0%					Nationally
10/12	Daily charges for Utilities overstaying notified time limits on Traffic Sensitive or Protected street not in road categories 2, 3, or 4	£5,000.00	£5,000.00	0%				Nationally	
	Daily charges for Utilities overstaying notified time limits on non Traffic Sensitive or non Protected street not in road categories 2, 3, or 4	£2,500.00	£2,500.00	0%				Nationally	
11/12	Daily charges for Utilities overstaying notified time limits on Traffic-Sensitive or Protected street in road categories 2	£3,000.00	£3,000.00	0%				Nationally	
12	Daily charges for Utilities overstaying notified time limits on non Traffic-Sensitive or non Protected streets in road category 2	£2,000.00	£2,000.00	0%				Nationally	
12	Daily charges for Utilities overstaying notified time limits on Traffic-Sensitive or Protected street in road categories 3 or 4	£750.00	£750.00	0%	71	72		Nationally	
12	Daily charges for Utilities overstaying notified time limits on non Traffic-Sensitive or non Protected streets in road categories 3 or 4	£250.00	£250.00	0%					Nationally
12	Daily charges for Utilities overstaying notified time limits on works other than on the carriageway not in street category 2, 3 or 4	£2,500.00	£2,500.00	0%				Nationally	
12	Daily charges for Utilities overstaying notified time limits on works other than on the carriageway in street category 2	£2,000.00	£2,000.00	0%				Nationally	
12	Daily charges for Utilities overstaying notified time limits on works other than on the carriageway in street category 3 or 4	£250.00	£250.00	0%				Nationally	
13	Civil Parking Enforcement Surplus	Various	Various		200	200		Locally	
	Traffic Data - First Site	£111.60	£111.60	0%	3	3		Locally	
	Traffic Data - Each Additional Site	£39.60	£39.60	0%					Locally
	<b>SUDS Pre - Application Fees</b>								
14	Minor application - Written advice (£450 + VAT)	£540.00	£540.00	0%				Locally	
14	Minor application - Officer meeting (£540 +VAT)	£636.00	£648.00	2%			01/04/2017	Locally	
14	Minor application - Site visit meeting (£678 +VAT)	£792.00	£813.60	3%			01/04/2017	Locally	

## Service:

## Highways

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>				
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?			
15	Major Application - Written advice (£796 +VAT)	£936.00	£955.20	2%	}	}	01/04/2017	Locally			
15	Major Application - Officer meeting (£992 +VAT)	£1,170.00	£1,190.40	2%			01/04/2017	Locally			
15	Major Application - Site visit meeting (£1,130 +VAT)	£1,332.00	£1,356.00	2%			01/04/2017	Locally			
16	Large Major application - Written advice (£1,428 +VAT)	£1,710.00	£1,713.60	0%			}	}	Locally		
16	Large Major application - Officer meeting (£1,668 +VAT)	£1,998.00	£2,001.60	0%					95	48	Locally
16	Large Major application - Site visit meeting (£1,828 +VAT)	£2,190.00	£2,193.60	0%					Locally		
	Stand alone site Flood Risk Report (FRR)	£120.00	£120.00	0%					Locally		
14	Detailed Report FRR and site SuDS (drainage) suitability summary: Up to Minor	£180.00	£180.00	0%					Locally		
15	Detailed Report FRR and site SuDS (drainage) suitability summary: Major	£240.00	£240.00	0%					Locally		
16	Detailed Report FRR and site SuDS (drainage) suitability summary: Large-major	£300.00	£300.00	0%					Locally		
	<b>Sub Total</b>				<b>3,680</b>	<b>4,009</b>					
	<b>Comments/ special considerations</b>										
1	Variable subject to product and location										
2	Non Refundable										
3	Search fees are now subject to VAT										
4	Charge subject to consultation										
5	Renewals / extensions at same rate										
6	No fee charged if seating and table arrangements are under 3 square-metres.										
7	Fee covers cost of initial assesment. Signs and installation recovered at cost.										
8	Main Roads - all 0,1,2 Streets & Traffic Sensitive (at any time) 3 & 4 Streets										
9	Minor Roads - 3 & 4 / Non Traffic Sensitive Streets										
10	Rising to £10,000 per day after first three days										
11	Rising to £8,000 per day after first three days										
12	Represent maximum charge levels										
13	Surrey's Share of CPE Surplus										
14	Minor threshold is below Major threshold - There is no charge to individual householders for flood risk information										
15	Major threshold is for 10 or more dwellings/ site over 0.5 hectares where number of dwellings not known OR a building greater than 1000sq.m/ site over 1 hectare										
16	Large major threshold is 200 or more dwellings OR a site over 4ha										

## Service:

## Children Schools &amp; Families

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
		2015/16 charge £	2016/17 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	<b>Commercial Services</b>  Education Catering	£2.20	£2.25	2%	29,128	29,429	01/04/2017	Locally
	Sub Total				29,128	29,429		

**Service: Trading Standards**

Note	<b>Renewal of existing:</b>		<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note		2016/17 charge	2017/18 charge	% change	Income yield for 2016/17	Income yield for 2017/18	Effective date of new rate	Charge set nationally/ locally?
	Goods/ service for which charge is made		£	£		£000s	£000s		
	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	1 year	178.00	185.00	3.93%			1/4/017	Nationally
		2 year	234.00	243.00	3.85%			1/4/017	Nationally
		3 year	292.00	304.00	4.11%			1/4/017	Nationally
		4 year	360.00	374.00	3.89%			1/4/017	Nationally
		5 year	407.00	423.00	3.93%			1/4/017	Nationally
	Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed	1 year	83.00	86.00	3.61%			1/4/017	Nationally
		2 year	141.00	147.00	4.26%			1/4/017	Nationally
		3 year	198.00	206.00	4.04%			1/4/017	Nationally
		4 year	256.00	266.00	3.91%			1/4/017	Nationally
		5 year	313.00	326.00	4.15%			1/4/017	Nationally
	Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	1 year	105.00	109.00	3.81%			1/4/017	Nationally
		2 year	136.00	141.00	3.68%			1/4/017	Nationally
		3 year	166.00	173.00	4.22%			1/4/017	Nationally
		4 year	198.00	206.00	4.04%			1/4/017	Nationally
		5 year	229.00	238.00	3.93%			1/4/017	Nationally
	Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	1 year	52.00	54.00	3.85%			1/4/017	Nationally
		2 year	83.00	86.00	3.61%			1/4/017	Nationally
		3 year	115.00	120.00	4.35%			1/4/017	Nationally
		4 year	146.00	152.00	4.11%			1/4/017	Nationally
		5 year	178.00	185.00	3.93%			1/4/017	Nationally
	Varying the name of licensee or address of site		35.00	36.00	2.86%			1/4/017	Nationally
	Any kind of variation		35.00	36.00	2.86%			1/4/017	Nationally



## Service:

## Trading Standards

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	Transfer Licence	35.00	36.00	2.86%			1/4/017	Nationally
	Replacemant of licence if lost	35.00	36.00	2.86%			1/4/017	Nationally
	Explosives certificate for acquiring and keeping explosives, not including an application for an explosives certificate referred to in entries (c), (g) or (i), at a site in relation to which a person holds a licence to store explosives , no minimum separation distance is prescribed or a 0 metres minimum separation distance is prescribed							
	1 year	125.00	130.00	4.00%			1/4/017	Nationally
	2 year	156.00	162.00	3.85%			1/4/017	Nationally
	3 year	188.00	196.00	4.26%			1/4/017	Nationally
	4 year	219.00	228.00	4.11%			1/4/017	Nationally
	5 year	251.00	261.00	3.98%			1/4/017	Nationally
	Renewal of above							
	1 year	110.00	114.00	3.64%			1/4/017	Nationally
	2 year	130.00	135.00	3.85%			1/4/017	Nationally
	3 year	151.00	157.00	3.97%			1/4/017	Nationally
	4 year	173.00	180.00	4.05%			1/4/017	Nationally
	5 year	193.00	201.00	4.15%			1/4/017	Nationally
	Explosives certificate for acquiring and keeping explosives, not including an application for an explosives certificate referred to in entries (a), (g) or (i), at a site in relation to which a person holds a licence for the storage of no more than 2000 kilograms of explosives							
	1 year	136.00	141.00	3.68%			1/4/017	Nationally
	2 year	166.00	173.00	4.22%			1/4/017	Nationally
	3 year	198.00	206.00	4.04%			1/4/017	Nationally
	4 year	229.00	238.00	3.93%			1/4/017	Nationally
	5 year	261.00	271.00	3.83%			1/4/017	Nationally

## Service:

## Trading Standards

Note	<u>Renewal of existing:</u> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	Rates (incl VAT)			Financials		Notes	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	1 year	130.00	135.00	3.85%			1/4/017	Nationally
	2 year	156.00	162.00	3.85%			1/4/017	Nationally
	3 year	183.00	190.00	3.83%			1/4/017	Nationally
	4 year	209.00	217.00	3.83%			1/4/017	Nationally
	5 year	234.00	243.00	3.85%			1/4/017	Nationally
	Explosives certificate for acquiring and keeping explosives, not including an application for an explosives certificate referred to in entries (g) or (i), at a site in relation to which a person holds a licence for the storage of more than 2000 kilograms of explosives							
	1 year	183.00	190.00	3.83%			1/4/017	Nationally
	2 year	219.00	228.00	4.11%			1/4/017	Nationally
	3 year	256.00	266.00	3.91%			1/4/017	Nationally
	4 year	292.00	304.00	4.11%			1/4/017	Nationally
	5 year	329.00	342.00	3.95%			1/4/017	Nationally
	Renewal of above							
	1 year	161.00	167.00	3.73%			1/4/017	Nationally
	2 year	193.00	201.00	4.15%			1/4/017	Nationally
	3 year	224.00	233.00	4.02%			1/4/017	Nationally
	4 year	256.00	266.00	3.91%			1/4/017	Nationally
	5 year	287.00	298.00	3.83%			1/4/017	Nationally
	Explosives certificate for acquiring more than 15 kg of shooters' powder only, where the applicant also makes a relevant application under the Firearms Act 1968 link to external website to the chief officer of police determining the explosives certificate application which is to be determined at the same time							
		24.00	25.00	4.17%			1/4/017	Nationally
					290	488		

## Service:

## Trading Standards

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note Goods/ service for which charge is made	2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	Renewal of the above explosives certificate where the applicant also makes a relevant application under the Firearms Act 1968 link to external website to the chief officer of police determining the renewal application which is to be determined at the same time	15.00	16.00	6.67%			1/4/017	Nationally
	Explosives certificate for acquiring and keeping only shooters' powder at a site in relation to which the applicant holds a licence, where the applicant also makes a relevant application under the Firearms Act 1968 link to external website	44.00	46.00	4.55%			1/4/017	Nationally
	Explosives certificate for acquiring and keeping only shooters' powder at a site in relation to which the applicant holds a licence, where the applicant also makes a relevant application under the Firearms Act 1968 link to external website	18.00	19.00	5.56%			1/4/017	Nationally
	Explosives certificate for acquiring more than 15 kilograms of explosives, not including an application for an explosives certificate referred to in entries (m) or (o)							
	1 year	125.00	130.00	4.00%			1/4/017	Nationally
	2 year	156.00	162.00	3.85%			1/4/017	Nationally
	3 year	188.00	196.00	4.26%			1/4/017	Nationally
	4 year	219.00	228.00	4.11%			1/4/017	Nationally
	5 year	251.00	261.00	3.98%			1/4/017	Nationally

## Service:

## Trading Standards

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	1 year	110.00	114.00	3.64%			1/4/017	Nationally
	2 year	130.00	135.00	3.85%			1/4/017	Nationally
	3 year	151.00	157.00	3.97%			1/4/017	Nationally
	4 year	173.00	180.00	4.05%			1/4/017	Nationally
	5 year	193.00	201.00	4.15%			1/4/017	Nationally
	Explosives certificate for acquiring more than 15 kg of shooters' powder only, where the applicant also makes a relevant application under the Firearms Act 1968 link to external website to the chief officer of police determining the explosives certificate application which is to be determined at the same time	24.00	25.00	4.17%			1/4/017	Nationally
	Renewal of the above explosives certificate where the applicant also makes a relevant application under the Firearms Act 1968 link to external website to the chief officer of police determining the renewal application which is to be determined at the same time	15.00	16.00	6.67%			1/4/017	Nationally
	Explosives certificate for acquiring more than 15 kg of shooters' powder only, where the applicant holds a relevant certificate and no relevant application under the Firearms Act 1968 link to external website by the applicant is to be determined at the same time.	44.00	46.00	4.55%			1/4/017	Nationally

## Service:

## Trading Standards

Note	<b>Renewal of existing:</b>	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
	Fees and charges and policies Cabinet to note Goods/ service for which charge is made	2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	Renewal of the above explosives certificate where no relevant application under the Firearms Act 1968 link to external website by the applicant is to be determined at the same time	18.00	19.00	5.56%			1/4/017	Nationally
	Replacement of any explosive certificate referred to in entries (a) to (f) and (k) and (l) if lost	35.00	36.00	2.86%			1/4/017	Nationally
	Replacement of any explosive certificate referred to in entries (g) to (j) and (m) to (p) if lost	10.00	10.00	0.00%			1/4/017	Nationally
	Performing animals licence	37.00	39.00	5.41%			1/4/017	Locally
	Performing animals - inspect and copy register	18.00	19.00	5.56%			1/4/017	Locally
	Performing animals - replacement certificate	18.00	19.00	5.56%			1/4/017	Locally
	Metrology testing and verification fees	Actual Cost	Various				1/4/017	Locally
	Set-up of Primary Authority partnerships (incorporating Environmental Health or Surrey Fire and Rescue) charge per additional regulator - Renewal	108.00	120.00	11.11%			1/4/017	Locally
	Renewal of Primary Authority partnerships (incorporating Environmental health or Surrey fire and rescue) charge per additional regulator - Renewal	54.00	60.00	11.11%			1/4/017	Locally
	Primary Authority Principle agreements	Various	Various				1/4/017	Locally
	Recovery of officer time	84.00	87.60	4.29%			1/4/017	Locally
	Site searches of premises where petroleum has been stored whether or not information found or plans available to be supplied	0.00	87.60				1/4/017	Locally
	Intelligence checks for partner trader approval schemes	45.00	Various				1/4/017	Locally

## Service:

## Trading Standards

Note	<b>Renewal of existing:</b> Fees and charges and policies Cabinet to note Goods/ service for which charge is made	<b>Rates (incl VAT)</b>			<b>Financials</b>		<b>Notes</b>	
		2016/17 charge £	2017/18 charge £	% change	Income yield for 2016/17 £000s	Income yield for 2017/18 £000s	Effective date of new rate	Charge set nationally/ locally?
	Petroleum Storage Certificate - to keep petroluem spirit in a quantity: Not exceeding 2,500 litres (one year licence fee)		44.00				1/4/017	Nationally
	Petroleum Storage Certificate - to keep petroluem spirit in a quantity: Exceeding 2,500 litres but not exceeding 50,000 litres (one year licence fee)		60.00				1/4/017	Nationally
	Petroleum Storage Certificate - to keep petroluem spirit in a quantity: Exceeding 50,000 litres (one year licence fee)		125.00				1/4/017	Nationally
	Sub Total				290	488		